

ERMS DISCIPLINE GUIDELINES

Offense	Possible Disciplinary Action	Duration(days)
Misrepresentation of the truth, false information	*1st offense Lunch/Recess Detention (teacher) 2nd or 3rd offense Administrative Detention and/or ISS	1-3
Inappropriate behavior	*1st offense Lunch/Recess Detention (teacher) 2nd or 3rd offense Administrative Detention and/or ISS	1-3
Insubordination	*1st offense Lunch/Recess Detention (teacher) 2nd or 3rd offense Administrative Detention and/or ISS	1-3
Leaving School Grounds	ISS	1-3
Obscene Language	*1st offense Lunch/Recess Detention (teacher) 2nd or 3rd offense ISS	1-3
Irresponsible physical behavior or horseplay	*1st offense Lunch/Recess Detention (teacher) 2nd or 3rd offense Administrative Detention and/or ISS	1-3
Inappropriate use of technology/recordings	ISS/OSS	1-5
Damaging Chromebook or other school equipment	ISS, restitution	1-3

Disruption of Educational Process	*1st offense Lunch/Recess Detention (teacher) 2nd or 3rd offense Administrative Detention and/or ISS	1-5
Obscene Behavior	ISS/OSS	1-5
Theft/Stealing	ISS/OSS	1-5
Tobacco/Vape possession, sale, use	ISS/OSS, referral to counselor, possible police referral	3-10
Threats/intimidation/bullying/ Harassment; verbal or physical/ biased behavior	ISS/OSS, referral to counselor, possible police referral	1-10
Alcohol- Abuse/under the influence of, possession	OSS, referral to counselor, possible police referral	5-10
Physical Fighting	ISS/OSS	1-5
Drugs - Abuse, under the influence of, paraphernalia, possession, sale, distribution, intent to sell	OSS, referral to counselor, possible police referral, possible referral for expulsion	5-10
Endangering students or staff/intent to cause injury	OSS, referral to counselor, possible police referral	5-10
False fire alarm	OSS, referral to counselor, possible police referral	5-10
Technology - Unauthorized use of/unauthorized access of school computer networks	ISS/OSS, referral to counselor, possible police referral - see Technology - Acceptable Use Policy	3-10
Vandalism	ISS/OSS; possible police referral	3-10
Weapons - possession/use	OSS, possible police referral, mandatory referral for expulsion	10
Cell Phone Usage Violations	*1st offense warning	

	<p>*2nd offense phone will be held in the Main Office until the end of the day, contact email AND/OR lunch detention</p> <p>*3rd offense + 2 lunch detentions or ISS, phone call home, parent must pick up</p>	
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- The disciplinary guidelines outlined here are not meant to be all-inclusive or restrictive, but rather to provide students and parents with relative information as to how various disciplinary situations are typically actioned.
- *Lunch/Recess Detention issued by a teacher must be accompanied by a phone call home and inform school counselor for PS Log entry.
- **ISS** = In School Suspension - All student work delivered to the office
- **OSS** = Out of School Suspension - All student work posted in Google Classroom, student is responsible for all missed work.
- For all offenses at all levels, additional disciplinary action up to and including possible expulsion as indicated by Board policy, may be required depending on the nature, severity or frequency of the offense. Incidents involving police referral may result in arrest.
- Incidents involving damages, theft, cleanup or other services require restitution
- A student whose discipline record shows habitual and repeated behavior infractions of at least five (5) individual suspension actions or 15 total days of suspension within one year may be brought before the school administration team for review. The team may also consider for review any student who has accumulated eight suspension actions or a total of 24 days of suspension within a two-year span.
- **Expulsion** - Any student whose conduct on school grounds or at a school sponsored activity violates a publicized policy of the Board, or seriously disrupts the educational process or endangers persons or property may be expelled. Expulsion proceedings are required (Conn. Gen. State Statutes, Sec. 10-233d) when there is reason to believe that a pupil 1) possessed or used a firearm, deadly weapon, dangerous instrument or martial arts weapon on school grounds or at a school-sponsored activity; 2) off school grounds possessed a firearm or used or possessed a firearm, instrument or weapon in the commission of a crime; or 3) on or off school grounds offered for sale or distribution of a controlled substance. Any such exclusion shall take place in accordance with sections 10-233a to 10-233h of the Conn. Gen. State Statutes. Cases of possession of controlled substances shall be brought to the Superintendent for consideration of additional action including the initiation of expulsion proceedings. The Superintendent may also

recommend expulsion proceedings for other serious violations of school policy or for any student referred by the principal through the Disciplinary Review process.